



**TO: ACEC-NH MEMBERSHIP**  
**FROM: ALEX KOUTROUBAS, EXECUTIVE DIRECTOR**

As previously announced, Wright-Pierce was selected as the Overall Winner of the 2018 ACEC-NH Engineering Excellence Awards (EEA) competition. The winning project was the Future of Wastewater Treatment in the Great Bay Estuary in Newmarket. All 10 projects submitted were honored at the Engineering Excellence Awards luncheon in March.

This memo outlines the process for submission to the 2019 ACEC-NH Engineering Excellence Awards.

### **Benefits of Participation**

The public relations and marketing value of participation in these competitions is considerable. Individual press releases are issued for each winner and national winners receive considerable media attention nationwide. Digital Panels of all entries at the state level will be displayed via a PowerPoint slide show at all ACEC-NH meetings. Photos of entries will be displayed on the ACEC-NH web site and newsletters. ([www.acec-nh.org](http://www.acec-nh.org)).

### **Eligibility**

The competition is open to any member firm engaged in the practice of consulting engineering in New Hampshire. Eligible projects (a) must have been built in New Hampshire, or (b) most of the design work must have been performed in New Hampshire, although the project may have been built anywhere.

### **Project eligibility: between November 1, 2016 and October 31, 2018**

Research and Studies (Category A) or Surveying and Mapping projects (Category D) must have been publicly disclosed by the client between November 1, 2016 and October 31, 2018. Construction of projects (Categories B through L – except for D) must have been substantially completed and ready for use between November 1, 2016 and October 31, 2018.

### **Timetable**

- All Materials due to ACEC-NH: December 21, 2018
- Deadline to ACEC National: January 4, 2019 (if submitting to national)
- ACEC-NH Judging: conducted during February 2019
- ACEC-NH Engineering Excellence Awards Luncheon: March 21, 2019
- ACEC Awards Gala, Washington, DC: May 7, 2019

**Entries must include the following:**

1. A completed ACEC-NH entry form (attached)
2. The ACEC-NH entry fee.
3. A two-page written synopsis in MS Word format describing the project, your firm's role, and the role of other consultants participating in the project, your firm's contribution to the project and how your firm's contribution meets the judging criteria. The judging criteria can be found on pages 4 and 5 of "Call For Entries Brochure" (Separate file/attachment)
4. A **1-2 paragraph** Executive Summary written in MS Word format that briefly describes the problem and solutions while recognizing those who participated in the project.
5. A digital photographic display panel.
6. At least three pictures or graphics of the project in digital format such as a TIFF or JPEG. (Embedded photos in Word or PDF documents are not acceptable.)
7. Each participating firm may submit an endorsement letter from the owner granting permission to enter the project in the ACEC-NH Engineering Excellence Awards Competition.
8. Each participating firm must submit at least 3 pictures (for the ACEC-NH website) to ACEC-NH's Webmaster via email: [info@webmaintain.net](mailto:info@webmaintain.net) Please include your firm name and project name in the email to the Webmaster (same pictures as #6 above).

Note: The requirements 1-11 detailed in the ACEC National brochure on pages 6-7 are not applicable or required for the ACEC-NH state competition.

**How to Enter**

The entry form, fee, synopsis, executive summary, digital panel, pictures and email to the Webmaster are due on or before December 21, 2018.

These materials must be emailed or mailed on a USB drive to: ACEC-NH c/o Dennehy & Bouley, 17 Depot Street, Suite 3. Concord, NH 03301. You may also submit the files through an online file-sharing program. Please email to: [alex@dennehybouley.com](mailto:alex@dennehybouley.com)

**Submitting to National**

Firms are not required to submit to ACEC National. For complete information on how to submit to national please see the "Call for Entries" brochure.

We recommend that participants begin selecting their entries as soon as possible. ACEC-NH Engineering Excellence Award Committee members will be glad to help you with any questions.

The EEA Committee hopes this coming year's competition is the best ever! Thank you for your firm's support of this important recognition activity to support the engineering profession.